

**MEETING MINUTES
SOUTH EAST REGIONAL EMERGENCY SERVICE AUTHORITY
DECEMBER 12, 2019**

The meeting was called to order at 8:37 am by Chair Holland with the following Board Members present:

Rouhib, Monroe, Woodcox, Coppler

Adoption of Agenda:

Motion by Woodcox, seconded by Monroe to adopt the agenda as presented.

MOTION CARRIED

Approval of Meeting Minutes

Motion by Rouhib, seconded by Monroe to approve the minutes of November 13, 2019 as presented.

MOTION CARRIED

5. **Correspondence** - None

6. **New Business**

Chief Holland administered the Oath of Office for SERESA Supervisor Sherry Frederick.

6A. **Executive Director Report**

6A. **Performance Status Report**

Receive and file as presented.

6B. **Liability Insurance**

Receive and file as presented.

MOTION CARRIED

8. **Action Item**

8A. **Approval of Audit**

Motion by Woodcox, seconded by Rouhib to approved the audit as presented by Plante Moran.

MOTION CARRIED

9. **Disbursements**

9A. Disbursement #5

Motion by Monroe, seconded by Rouhib to approve Disbursement #5.

MOTION CARRIED

10. Revenue and Expenditure Report

Receive and file as presented.

11. Committee and Liaison Reports

11A. Fire Operations Committee – None

11B/C. Law Operation Committee/TAC – None

12. Old Business

Matt Coppler requested the status of the AT&T invoice that was discussed at the November meeting. Director Bartram indicated that the AT&T representative has been a bit evasive. AT&T was able to determine that one line is not active. They are in the process of tracking down the remaining line. Scott Adkins indicated he will forward his AT&T contact information to Director Bartram. This may help speed up the resolution process.

Hearing of the Public:

Chair Holland announced the Hearing of the Public, with no public participation.

Adjournment:

Motion by Woodcox, seconded by Rouhib to adjourn the meeting at 8:52 am.

MOTION CARRIED

Natalie L. Turner, Acting Secretary