

**MEETING MINUTES
SOUTH EAST REGIONAL EMERGENCY SERVICE AUTHORITY
OCTOBER 9, 2019**

The meeting was called to order at 2:00 pm by Chair Smith with the following Board Members present:

Rouhib, Monroe, Holland, Woodcox

Adoption of Agenda:

Motion by Woodcox, seconded by Monroe to adopt the agenda as presented with the removal of Item 7A and addition of Item 11B Acceptance of Resignation, Chairman Michael Smith.

MOTION CARRIED

Approval of Meeting Minutes

Motion by Woodcox, seconded by Monroe to approve the minutes of September 18, 2019 as presented.

MOTION CARRIED

5. **Correspondence** - None

6. **Executive Director Report**

Director Bartram requested a moment of silence in remembrance of Macomb County Dispatcher, Erica Ladas.

6A. **Performance Status Report**

Receive and file as presented.

6B. **Staffing Update**

A Supervisor has stepped down and resumed a position as Dispatcher leaving a Supervisor vacancy. There was much discussion about current staffing levels. It was determined that this position will initially be offered internally then externally. There are currently five supervisor positions at SERESA.

6C. **Training with Macomb College**

Macomb College is interested in developing a partnership with SERESA as a training center. Macomb will provide two (2) free seats per session and provide all the administrative work; SERESA will need to provide training classes. At this time, SERESA is no longer able to use the Erin Auditorium. Director Bartram will work on finalizing this with the college.

6D. **Policy Management Solution – TABLED**

Deputy Director Leese will reintroduce the item with all the three proposals.

Motion by Rouhib, seconded by Woodcox to receive and file Executive Director Report.

MOTION CARRIED

7. **Action Item**

7A. **Radio Programming - REMOVED**

8. Disbursements

8A. Disbursement #3

Motion by Holland, seconded by Woodcox to approve Disbursement #3.

MOTION CARRIED

9. Revenue and Expenditure Report

Receive and file as presented.

MOTION CARRIED

10. Committee and Liaison Reports

10A. Fire Operations Committee – Chief Piper reports that BRYX will be fully operational within the next two weeks.

10B/C. Law Operation Committee/TAC – No report.

11. New Business

11A. Workgroup Date - TABLED

11B. Acceptance of Resignation, Chairman Michael E Smith

Mike thanked all present for their support of him and SERESA during his time as Chairman.

Motion by Holland, seconded by Woodcox to accept the resignation of Chair Smith from SERESA.

MOTION CARRIED

12. Old Business – None

12A. EMD Discipline and Deviations

After much discussion, it was suggested the policy be reviewed and referred back to TAC prior to being presented to the SERESA Board.

Hearing of the Public:

Chair Smith announced the Hearing of the Public, with no public participation.

Adjournment:

Motion by Woodcox, seconded by Rouhib to adjourn the meeting at 3:07 pm.

MOTION CARRIED

Natalie L. Turner, Acting Secretary