

**MEETING MINUTES
SOUTH EAST REGIONAL EMERGENCY SERVICE AUTHORITY
JANUARY 15, 2020**

The meeting was called to order at 1:40 pm by Director Bartram with the following Board Members present:

Rouhib, Monroe, Woodcox, Coppler (late arrival), Holland (late arrival)

Adoption of Agenda:

Motion by Woodcox, seconded by Rouhib to adopt the agenda as presented.

MOTION CARRIED

Approval of Meeting Minutes

Motion by Monroe, seconded by Woodcox to approve the regular minutes of December 12, 2019 as presented.

Motion by Woodcox, seconded by Monroe to approve the workshop minutes of December 12, 2019 as presented.

MOTION CARRIED

5. **Correspondence** - None

6. **New Business**

6A. **Election of Officers**

Motion by Monroe, seconded by Rouhib to maintain the current Police and Fire members of the SERESA Board, Chief Todd Woodcox (St Clair Shores) and Chief Michael Holland (Roseville), until the May 2020 SERESA Bylaws meeting.

MOTION CARRIED

Motion by Woodcox, seconded by Rouhib to appoint Mike Holland as Chairman of the SERESA Board.

MOTION CARRIED

Motion by Coppler, seconded by Woodcox to appoint George Rouhib as Vice Chairman of the SERESA Board.

MOTION CARRIED

Motion by Woodcox, seconded by Coppler, to appoint Ryan Monroe as SERESA Treasurer.

MOTION CARRIED

6B. **Next Workgroup Meeting**

Chair Holland requested Director Bartram conduct a poll to determine the February workgroup meeting date.

6C. **SEAL Team Presentation**

SERESA Supervisor, John Jannette along with Dispatchers Stacy Jones and Monica Reesman, presented information on a new peer support program for SERESA Dispatchers and others which will empower the leadership team to provide support, help to protect the

mental health, performance, and safeguard quality of life for dispatchers. SEAL represents Support, Encouragement, Acknowledgement, and Leadership.

As there is a cost for this certification, Director Bartram will be providing additional information and a request to include this cost in future SERESA budgets.

7. Executive Director Report

7A. Performance Status Report

Receive and file as presented.

7B. NovaTime Error

Receive and file as presented.

7C. Smart911 Update

Receive and file as presented.

7D. Annual Training Report

Receive and file as presented.

7E. Statistical Review

The City of Fraser should reflect Fiscal Year 20/21 for contributions not FY 19/20.

Director Bartram will research the question about foot traffic counts being extracted from the numbers presented.

Receive and file as presented.

7F. Animal Control Update - Tabled

Pending the outcome of continued discussions between The City of St Clair Shores and Macomb County, this agenda item may be reintroduced in the future.

8. Action Item

8A. Training Grant

Motion by Woodcox, seconded by Monroe to accept the Director's recommendation for the SERESA Board to fully support, sign and submit the State grant packet for 2020 prior to the January 31, 2020 deadline.

MOTION CARRIED

9. Disbursements

9A. Disbursement #6

Motion by Woodcox, seconded by Monroe to approve Disbursement #6.

MOTION CARRIED

10. Revenue and Expenditure Report

Receive and file as presented.

11. Committee and Liaison Reports

11A. Fire Operations Committee (Fire Ops Report/BRYX Update)

Chief Piper reports that the new station alerting systems are working well.

The Committee is working toward developing consistency in terminology across the board to eliminate confusion.

11B/C. Law Operation Committee/TAC

Chief Woodcox indicated there is no report from Law Ops; TAC will be meeting soon.

12. Old Business

12A. AT&T

Motion by Monroe, seconded by Rouhib requesting Director Bartram seek reimbursement from the City of Roseville for one-third (1/3) of the amount of the (approximate) \$26,000 bill that SERESA paid for the three phone lines; work with Roseville City Manager, Scott Adkins, to meet with the AT&T government liaison or ombudsman to seek reimbursement of costs for the two lines from AT&T; and consult with Roseville's City Attorney regarding the matter.

MOTION CARRIED

Hearing of the Public:

Chair Holland announced the Hearing of the Public, with no public participation.

Adjournment:

Motion by Rouhib, seconded by Monroe to adjourn the meeting at 3:00 pm

MOTION CARRIED

Natalie L. Turner, Acting Secretary